

For use at the Previous Meeting on Wednesday, 30th April, 2014
and the Court of Common Council on Thursday, 1st May, 2014

2014/15

APPOINTMENT OF MEMBERS ON COMMITTEES

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.
2. Against the names of Common Councilmen are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including 2014/15. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four year period, and indicate which year of the period that Member is entering in 2014. (In the case of the Board of Governors of the Guildhall School of Music & Drama and the Barbican Centre Board, appointments are for a three year period).

Nominations

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(5).
4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.
5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councilman for the Ward.

Compliance with Standing Orders

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992) and the Police Committee (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police).

Terms of Reference and Delegation

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

Matters of Policy and/or Strategic Importance

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

Chief Commoner – Attendance at Committee Meetings

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

Matters of Dispute

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

General

14. For ease of reference, the Committees have been grouped by function.

POLICY & RESOURCES COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Members elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive ie. one Member can fulfil both criteria)
- the following ex-officio Members:-
 - The Right Honourable the for the time being
 - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
 - such Members of the Court of Common Council as have seats in Parliament
 - the Chairmen of the following Committees:-
 - Finance
 - Planning & Transportation
 - Port Health & Environmental Services
 - Police
 - Community & Children's Services
 - Establishment
 - Barbican Centre
 - Investment
 - Culture, Heritage and Libraries
 - The Deputy Chairmen of the Finance and Investment Committees

2. Quorum

The quorum consists of any nine Members.

3. Membership 2014/15

ALDERMEN

- 11 Sir David Howard, Bt., M.A., D.Sc.
- 2 Sir David Wootton
- 2 Alan Colin Drake Yarrow
- 1 Jeffrey Richard Evans

COMMONERS

- 4 (4) Douglas Barrow, Deputy
- 8 (4) Mark John Boleat
- 13 (4) George Marr Flemington Gillon
- 6 (2) Charles Edward Lord, O.B.E., J.P., *for two years*
- 8 (4) Stephen Douglas Quilter, B.Sc.(Hons.)
- 14 (2) Kenneth Edwin Ayers, M.B.E., Deputy, *for three years*
- 6 (3) Simon D'Olier Duckworth D.L.
- 3 (3) Marianne Bernadette Fredericks
- 10 (3) Catherine McGuinness M.A., Deputy
- 3 (3) Dr Giles Robert Evelyn Shilson, Deputy
- 2 (2) Alexander John Cameron Deane, Deputy
- 16 (2) Stuart John Fraser, C.B.E.
- 28 (2) Joyce Carruthers Nash, O.B.E., Deputy
- 20 (2) Sir Michael Snyder, Deputy
- 2 (2) John Tomlinson, B.A., M.Sc. Deputy

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

4. Terms of Reference

To be responsible for:-

General

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;

- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings and the Bridge Mark;
- (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
 - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
 - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
 - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
 - (iv) the promotion of legislation and, where appropriate, byelaws;

Resource Allocation

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

Corporate Assets

- (k) a) determining the overall use of the Guildhall Complex; and
b) approving overall strategy and policy in respect of City Corporation's assets;

Projects

- (l) Scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

Hospitality

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

Privileges

- (n) Members' privileges, facilities and development;

Sustainability

- (o) strategies and initiatives in relation to sustainability;

Sub-Committees

- (p) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

- * Resource Allocation
- Projects
- Public Relations and Economic Development
- †Hospitality
- †Members' Privileges

* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

FINANCE COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - four Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
 - the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
 - the Chairman and Deputy Chairman of the Investment Committee (ex-officio)

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2014/15**

ALDERMEN

- 2 John Garbutt
- 1 Peter Hewitt
- 1 Charles Edward Beck Bowman
- 1 Vincent Keaveny

COMMONERS

15	Jeremy Paul Mayhew, M.A., M.B.A.	Aldersgate
2	Randall Keith Anderson	Aldersgate
6	David James Thompson	Aldgate
2	Robert Allan Merrett	Bassishaw
2	Jamie Ingham Clark	Billingsgate
12	Simon D'Olier Duckworth, D.L.	Bishopsgate
4	Wendy Marilyn Hyde	Bishopsgate
2	Oliver Arthur Wynlayne Lodge, T.D, B.Sc.	Bread Street
11	Brian Nicholas Harris	Bridge and Bridge Without
10	John George Stewart Scott, J.P.	Broad Street
2	Christopher Paul Boden	Castle Baynard
4	Nigel Kenneth Challis	Castle Baynard
1	Nicholas Bensted-Smith	Cheap
2	Stuart John Fraser, C.B.E.	Coleman Street
24	Sir Michael Snyder, Deputy	Cordwainer
4	Ian Christopher Norman Seaton,	Cornhill
5	John Alfred Barker, O.B.E., Deputy	Cripplegate Within
11	John Tomlinson, B.A., M.Sc., Deputy	Cripplegate Without
10	James Henry George Pollard, Deputy	Dowgate
2	Clare James, M.A.	Farringdon Within
14	Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy	Farringdon Within
9	George Christopher Abrahams	Farringdon Without
2	Gregory Alfred Lawrence	Farringdon Without
2	Philip John Woodhouse	Langbourn
2	Robert Picton Seymour Howard, Deputy	Lime Street
2	John Fletcher	Portsoken
14	Alastair John Naisbitt King, M.Sc, Deputy.	Queenhithe
12	Roger Arthur Holden Chadwick	Tower
8	Tom Hoffman	Vintry
2	Lucy Roseanne Frew	Walbrook

Together with the ex-officio Members referred to in paragraph 1 and together with one Member to be appointed this day in place of the Ward of Candlewick which is not making an appointment on this occasion.

4. **Terms of Reference**

To be responsible for:-

Finance

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) considering the annual budget of the several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (c) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's and Bridge House Estates;
- (d) obtaining value for money in all aspects of the City of London Corporation's activities;
- (e) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (f) the effective and sustainable management of the City of London's operational assets, to help deliver strategic priorities and service needs;
- (g) overseeing the City of London Corporation's approved list of contractors and consultants;
- (h) dealing with requests for grants for charitable purposes from funds under the Committee's control, including the City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660) and the City Educational Trust (registered charity no. 290840), allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (i) making recommendations to the Court of Common Council in respect of:-
 - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
 - (ii) the appointment of the Chamberlain;
- (j) strategies and initiatives in relation to energy;

Information Systems

- (k) developing and implementing IS strategies to support the business needs of the City of London Corporation; and

Sub-Committees

- (l) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
 - Efficiency & Performance
 - Finance Grants
 - Information Systems
 - Corporate Assets

INVESTMENT COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- 14 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- eight Members nominated by the Policy & Resources Committee
- the Chairman and a Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio)

2. **Quorum**

The quorum consists of any seven Members.

3. **Membership 2014/15**

- 4 (4) Kenneth Edwin Ayers, M.B.E., Deputy
- 2 (2) Henry Nicholas Almroth Colthurst, *for two years*
- 4 (4) George Marr Flemington Gillon
- 2 (2) Andrew Stratton McMurtrie, *for two years*
- 3 (3) Tom Hoffman
- 2 (2) Michael Hudson, *for three years*
- 3 (3) Clare James, M.A.
- 4 (2) Simon D'Olier Duckworth, D.L.
- 4 (2) Brian Nicholas Harris
- 2 (2) Robert Picton Seymour Howard, Deputy
- 4 (2) James Henry George Pollard, Deputy

together with the Members referred to in paragraph 1 and three Members to be appointed this day.

4. **Terms of Reference**

- (a) To be responsible for the strategic oversight and monitoring of the performance of all of the City of London Corporation's investments, in accordance with the investment strategy determined by the Policy & Resources Committee.
- (b) To fulfil (a) above by means of the appointment of a Property Investment Board, a Financial Investment Board and a Social Investment Board responsible for property, financial investments and social investments, respectively.
- (c) To provide the Resource Allocation Sub Committee with proportions between property and non property assets as part of the resource allocation process with the final decision remaining with the Resource Allocation Sub Committee.

Note: The Property Investment Board, Financial Investment Board and Social Investment Board shall have the power to:-

- i) co-opt people with relevant expertise or experience, including non-Members of the Court; and
- ii) submit reports on matters relevant to their responsibilities directly to the Court of Common Council.

AUDIT & RISK MANAGEMENT COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- nine Members elected by the Court of Common Council* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (ie. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

*The Chairmen of the Policy and Resources, Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.

2. **Quorum**

The quorum consists of five Members ie. at least three Members elected by the Court of Common Council and at least one external representative.

3. **Membership 2014/15**

- 2 (2) Charles Edward Beck Bowman, Alderman, *for two years*
- 2 (2) Jamie Ingham Clark, *for two years*
- 2 (2) Timothy Russell Hailes, Alderman, *for three years*
- 4 (3) Nigel Kenneth Challis
- 4 (3) Oliver Arthur Wynlayne Lodge, T.D, B.Sc.
- 4 (2) Nicholas John Anstee, Alderman

together with three external representatives:-

Hilary Daniels (*appointed for a four year term expiring in March 2016*)
Kenneth Ludlum (*appointed for a three year term to expire in March 2017*)
Caroline Mawhood (*appointed for a four year term expiring in March 2018*)

and together with the Members referred to in paragraph 1 and three Members to be appointed this day.

4. **Terms of Reference**

Audit

- (a) To consider and approve the annual internal and external audit plans.
- (b) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (c) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds, to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors and to make recommendations relating to the approval of the accounts (to the Finance Committee).
- (d) To meet with the external auditors of the City's various funds at least once in each calendar year prior to the presentation of the financial statements to the Court.
- (e) To report back as necessary to the Court of Common Council.
- (f) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

Risk Management

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.
- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.
- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.

PLANNING & TRANSPORTATION COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - four Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2014/15**

ALDERMEN

- 1 Neil Graham Morgan Redcliffe
- 1 Matthew Richardson
- 2 Professor Michael Raymond Mainelli
- 1 Peter Estlin

COMMONERS

10	The Revd. Dr. Martin Dudley	Aldersgate
2	Randall Keith Anderson	Aldersgate
6	Sylvia Doreen Moys	Aldgate
2	Kenneth Edwin Ayers, M.B.E., Deputy	Bassishaw
10	Michael Welbank, M.B.E., Deputy	Billingsgate
3	Thomas Charles Christopher Sleigh.....	Bishopsgate
2	Patrick Thomas Streeter	Bishopsgate
6	Oliver Arthur Wynlayne Lodge, T.D., B.Sc.	Bread Street
7	Brian Nicholas Harris	Bridge and Bridge Without
2	Christopher Michael Hayward	Broad Street
20	Stanley Keith Knowles, M.B.E., Deputy	Candlewick
1	Emma Edhem	Castle Baynard
1	Graham David Packham	Castle Baynard
1	Alastair Michael Moss, Deputy	Cheap
6	Sophie Anne Fernandes	Coleman Street
3	George Marr Flemington Gillon	Cordwainer
6	Peter Gerard Dunphy	Cornhill
7	Angela Starling	Cripplegate Within
2	Chris Punter.....	Cripplegate Without
12	James Henry George Pollard, Deputy	Dowgate
7	Alex Bain-Stewart M.Sc., J.P.	Farringdon Within
2	Graeme Martyn Smith	Farringdon Within
2	Paul Nicholas Martinelli	Farringdon Without
2	Gregory Percy Jones	Farringdon Without
9	John Douglas Chapman, Deputy.....	Langbourn
2	Dennis Cotgrove, B.A.	Lime Street
2	Henry Llewellyn Michael Jones, Deputy	Portsoken
16	Brian Desmond Francis Mooney, M.A.....	Queenhithe
7	Marianne Bernadette Fredericks	Tower
9	William Barrie Fraser, O.B.E., Deputy	Vintry
2	James Michael Douglas Thomson, Deputy	Walbrook

4. Terms of Reference

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (g) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (h) All functions relating to the control, maintenance and repair of the five City river bridges (insofar as matters not within the delegated authority of another Committee).
- (i) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (j) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (k) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (j) All functions relating to the City of London Corporation's commemorative blue plaques.
- (k) All functions relating to the Local Land Charges Act 1975.
- (l) The appointment of the City Planning Officer.
- (m) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (n) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
- two Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2014/15**

ALDERMEN

- 1 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.
2 John Garbutt

COMMONERS

7	Barbara Patricia Newman, C.B.E.	Aldersgate
2	John Stuart Penton Lumley, Professor	Aldersgate
2	Hugh Fenton Morris	Aldgate
10	Michael Welbank, M.B.E., Deputy	Billingsgate
4	Stanley Ginsburg J.P., Deputy	Bishopsgate
24	William Harry Dove, M.B.E., J.P., Deputy (Bread Street has paired with Cordwainer for this appointment)	Bishopsgate Bread Street
18	John Richard Owen-Ward, M.B.E., Deputy	Bridge and Bridge Without
11	John Alfred Bennett, Deputy	Broad Street
14	Kevin Malcolm Everett D.Sc.	Candlewick
1	Henrika Johanna Sofia Priest	Castle Baynard
10	Jeremy Lewis Simons M.Sc.	Castle Baynard
4	Ann Marjorie Francescia Pembroke	Cheap
2	Andrew Stratton McMurtrie	Coleman Street
19	George Marr Flemington Gillon	Cordwainer
2	Peter Gerard Dunphy	Cornhill
5	Vivienne Littlechild, J.P.	Cripplegate
11	John Tomlinson, B.A., M.Sc., Deputy	Cripplegate
2	Mark Raymond Peter Henry Delano Wheatley	Dowgate
12	Richard David Regan, Deputy	Farringdon Within
2	Karina Helen Dostalova	Farringdon Within
15	Wendy Mead	Farringdon Without
2	John David Absalom, Deputy	Farringdon Without
2	Philip John Woodhouse	Langbourn
2	Henry Nicholas Colthurst	Lime Street
6	Delis Regis	Portsoken
16	Brian Desmond Francis Mooney, M.A.	Queenhithe
6	Gerald Albert George Pulman, J.P., Deputy	Tower
5	William Barrie Fraser, O.B.E., Deputy	Vintry
2	James Michael Douglas Thomson, Deputy	Walbrook

Together with one Member to be appointed this day in place of the Ward of Bassishaw which is not making an appointment on this occasion.

4. **Terms of Reference**

- To be responsible for:-
- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, and cemetery and crematorium functions;
- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;

- (c) the appointment of the Director of the Built Environment (in consultation with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (in consultation with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (in consultation with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) the Signor Pasquale Favale Bequest (registered charity no. 206949);
- (i) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.

MARKETS COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - two Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2014/15**

ALDERMEN

- 2 Charles Bowman
- 2 Timothy Russell Hailes

COMMONERS

12	Joyce Carruthers Nash, O.B.E., Deputy	Aldersgate
2	John Stuart Penton Lumley, Professor	Aldersgate
7	Hugh Fenton Morris	Aldgate
6	Robert Allan Merrett	Bassishaw
1	Jamie Ingham Clark	Billingsgate
13	Stanley Ginsburg J.P., Deputy	Bishopsgate
2	Patrick Thomas Streeter	Bishopsgate
5	Dr Giles Robert Evelyn Shilson, Deputy	Bread Street
7	Brian Nicholas Harris	Bridge and Bridge Without
2	Christopher Michael Hayward	Broad Street
11	Stanley Keith Knowles, M.B.E., Deputy	Candlewick
1	Christopher Paul Boden	Castle Baynard
8	Michael Hudson	Castle Baynard
1	Nicholas Bensted-Smith	Cheap
2	Ian Christopher Norman Seaton	Cornhill
2	Angela Starling	Cripplegate Within
2	Chris Punter	Cripplegate Without
2	Mark Raymond Peter Henry Delano Wheatley	Dowgate
10	Alex Bain-Stewart M.Sc., J.P.	Farringdon Within
2	Karina Helen Dostalova	Farringdon Within
2	Wendy Mead	Farringdon Without
2	Charles Edward Lord, O.B.E., J.P.	Farringdon Without
8	John Douglas Chapman, Deputy	Langbourn
7	Elizabeth Rogula	Lime Street
1	Revd. William Campbell-Taylor	Portsoken
13	Alastair John Naisbitt King, M.Sc., Deputy	Queenhithe
6	James Richard Tumbridge	Tower
5	Tom Hoffman	Vintry

Together with the following Members in place of the three Wards (Coleman Street, Cordwainer and Walbrook) not making appointments on this occasion:-

Graham David Packham
Adam Fox McCloud Richardson
John George Stewart Scott, J.P.

4. **Terms of Reference**
To be responsible for:-
 - (a) the management of all matters relating to Smithfield Market, Billingsgate Market and Spitalfields Market and the letting of all premises therein;
 - (b) the appointment of the Director of Markets and Consumer Protection (in consultation with the Port Health and Environmental Services and Licensing Committees).

POLICE COMMITTEE

1. **Constitution**

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
 - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
 - a minimum of two Members whose primary residence is in the City of London;
- 2 external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Committee Membership Scheme

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2014/15**

- 5 (3) Douglas Barrow, Deputy *for three years*
- 10 (3) Mark John Boleat, *for three years*
- 9 (3) James Henry George Pollard, Deputy, *for three years*
- 13 (3) Simon D'Olier Duckworth, M.A., D.L.
- 13 (3) Ian David Luder, B.Sc.(Econ.), C.B.E., Alderman
- 9 (3) Joyce Carruthers Nash, O.B.E., Deputy
- 6 (2) Alison Jane Gowman, Alderman
- 3 (2) Vivienne Littlechild, J.P.

Together with three Members to be appointed this day and two non-City of London Corporation Members:-

Don Randall MBE (*appointed for a four year term to expire in May 2015*)

Helen Marshall (*appointed for a four year term to expire in May 2017*)

4. **Terms of Reference**

To be responsible for:

- a) securing an efficient and effective police service in both the City of London and nationally, and, where so designated by the Home Office, nationally, and holding the Commissioner to account for the exercise of his/her functions and those persons under his/her direction and control;
- b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people, the views of the Commissioner and the Strategic Policing Requirement;
- c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- e) the handling of complaints and the maintenance of standards across the Force;
- f) monitoring of performance against the City of London Policing Plan;
- g) appointing such sub-committees as are considered necessary for the better performance of its duties including an Economic Crime Board, a Performance and Resource Management Sub Committee and a Professional Standards and Integrity Sub Committee.

CRIME AND DISORDER SCRUTINY COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of the Chairman and Deputy Chairman of the

- Policy and Resources Committee, or their representatives;
- Police Committee or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2014/15**

The ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

(a) to be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;

(b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,

(c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.

CULTURE, HERITAGE & LIBRARIES COMMITTEE

1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Board (ex-officio)

2. **Quorum**

The quorum consists of any nine Members.

3. **Membership 2014/15**

ALDERMEN

- 1 Sir Roger Gifford
- 2 William Russell

COMMONERS

4	Barbara Patricia Newman, C.B.E.	Aldersgate
2	Jeremy Paul Mayhew, M.A., M.B.A.	Aldersgate
4	Sylvia Doreen Moys	Aldgate
1	Kenneth Edwin Ayers, M.B.E., Deputy	Bassishaw
2	Jamie Ingham Clark	Billingsgate
2	Wendy Marilyn Hyde	Bishopsgate
4	William Harry Dove, M.B.E., J.P., Deputy	Bishopsgate
2	Dr Giles Robert Evelyn Shilson, Deputy	Bread Street
1	John Richard Owen-Ward, M.B.E., Deputy	Bridge and Bridge Without
4	John George Stewart Scott, J.P.	Broad Street
4	Kevin Malcolm Everett D.Sc.	Candlewick
2	Graham David Packham	Castle Baynard
3	Henrika Johanna Sofia Priest	Castle Baynard
4	Ann Marjorie Francescia Pembroke	Cheap
2	Michael John Cassidy, C.B.E., Deputy	Coleman Street
4	Mark John Boleat	Cordwainer
2	The Revd. Stephen Decatur Haines, M.A., Deputy	Cornhill
4	Vivienne Littlechild, J.P.	Cripplegate
4	Stephen Douglas Quilter, B.Sc.(Hons)	Cripplegate
2	Mark Raymond Peter Henry Delano Wheatley	Dowgate
4	Richard David Regan, Deputy	Farringdon Within
4	Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy	Farringdon Within
2	Emma Charlotte Louisa Price	Farringdon Without
1	Paul Nicholas Martinelli	Farringdon Without
2	Judith Lindsay Pleasance	Langbourn
4	Dennis Cotgrove, B.A.	Lime Street
4	Delis Regis	Portsoken
4	Alastair John Naisbitt King, M.Sc, Deputy	Queenhithe
2	Gerald Albert George Pulman, J.P., Deputy	Tower
4	Tom Hoffman	Vintry
2	Lucy Roseanne Frew	Walbrook

4. **Terms of Reference**

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and visitors including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the appointment of the Director of Culture, Heritage and Libraries;
- (e) the management and maintenance and, where appropriate, furnishing the City Information Centre, the Monument, the Roman Baths (Lower Thames Street) and the visitor and events elements of Tower Bridge;
- (f) matters relating to the City's obligations for its various benefices;
- (g) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriff's Chariots and State Harness;
- (h) cart marking;
- (i) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (j) overseeing the City's Miscellaneous Arts and Related Initiatives Budget, including any individual funding requests above £2,000, annual budget requests and any future review of the fund;
- (k) the management of Guildhall Library Centenary Fund (registered charity no. 206950);
- (l) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (m) responsibility for the production and publication of the official City of London Pocketbook;
- (n) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
 - Benefices
 - Keats House

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School for Girls
 - the Chairman of the Board of Governors of City of London Freeman's School
- up to five co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. **Membership 2014/15**

ALDERMAN

1 David Andrew Graves

COMMONERS

6 (4) Marianne Bernadette Fredericks
3 (3) Sylvia Doreen Moys, *for three years*
16 (3) William Harry Dove, M.B.E., J.P., Deputy
12 (3) Joyce Carruthers Nash, O.B.E., Deputy
2 (2) Sophie Anne Fernandes
6 (2) Charles Edward Lord, O.B.E., J.P.
6 (2) Dr Giles Robert Evelyn Shilson, Deputy

together with:-

Mr R. Lehmann
Lord Levene of Portsoken
Mr C. S. Martin, M.A.
Dame Mary Richardson
Professor J.M.A. Whitehouse

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the Director of Finance.

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS

1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School
 - the Chairman of the Board of Governors of City of London Freeman's School
- up to six co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. **Membership 2014/15**

ALDERMEN

- 1 William Russell
- 1 Vincent Keaveny

COMMONERS

- 13 (4) Tom Hoffman
- 13 (4) Sylvia Doreen Moys
- 4 (4) Virginia Rounding
- 18 (2) Dennis Cotgrove, B.A., *for three years*
- 14 (3) Richard David Regan, Deputy
- 25 (3) Sir Michael Snyder, Deputy
- 2 (2) William Harry Dove, M.B.E., J.P., Deputy
- 13 (2) The Revd. Dr. Martin Dudley
- 7 (2) Clare James, M.A.

together with :-

- Prof. J. Betteridge
- Dr. S. Ellington
- Ms. Mary Robey
- Mr R. Sermon MBE

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL

1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School
 - the Chairman of the Board of Governors of City of London School for Girls
- up to six co-opted non-City of London Corporation Governors with relevant experience of education

The Chairman of the Board shall be elected from the City Corporation Members.

2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. **Membership 2014/15**

ALDERMEN

- 2 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.
- 2 Peter Hewitt

COMMONERS

- 10 (4) John Alfred Bennett, Deputy
- 6 (4) Michael Hudson
- 2 (2) Judith Lindsay Pleasance (*for two years*)
- 3 (3) Stuart John Fraser, C.B.E.
- 2 (2) Graham David Packham (*for three years*)
- 11 (2) Roger Arthur Holden Chadwick
- 6 (2) Vivienne Littlechild
- 2 (2) Hugh Fenton Morris

together with :-

- Mr F. M. Bramwell
- Sir Clive Martin O.B.E., T.D., D.L.
- Mr Douglas Mobsby M.B.E.
- Mr C. Townsend
- Mrs G Yarrow
- Mr A McMillan

Together with the ex-officio Members referred to in paragraph 1 above and four Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA

1. Constitution

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

2. Quorum

The quorum consists of any seven Common Council Governors.

3. Membership 2014/15

- 7 (3) John Alfred Barker, O.B.E., Deputy
- 6 (3) David Andrew Graves, Alderman
- 2 (2) Jeremy Paul Mayhew, M.A., M.B.A., *for three years*
- 8 (3) Ann Marjorie Francesca Pembroke
- 5 (3) Jeremy Lewis Simons MSc
- 5 (2) John Alfred Bennett, Deputy
- 2 (2) Marianne Bernadette Fredericks
- 8 (2) John George Stewart Scott, J.P., B.A.(Hons)
- 2 (2) Angela Starling

together with those referred to in paragraph 1 above, two Members to be appointed this day and:-

- the Principal of the Guildhall School for the time being - Prof Barry Ife, C.B.E., F.K.C., Hon. FRAM., B.A.(Hons.), Ph.D., A.L.C.M.
- one Academic Member of the Guildhall School Staff, elected by the Academic Staff - Pamela Lidiard
- one Non-Academic Member of the Guildhall School Staff, elected by the administrative staff - Gareth Higgins
- one Guildhall School Student representative (President of the Student Union for the time being) - Ieuan Davies
- up to 6 Non-City of London Corporation Members with appropriate expertise - Sir Andrew Burns
Christina Coker O.B.E.
Neil Constable
Paul Hughes
Kathryn McDowell, C.B.E., D.L.
Vacancy

4. Terms of Reference

To be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities;
- (b) the approval of an annual Business Plan;
- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;
- (e) the appointment of the Principal of the Guildhall School of Music & Drama

COMMUNITY & CHILDREN'S SERVICES COMMITTEE

1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 33 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

In accordance with Standing Order Nos. 29 & 30, no Member who is resident in, or tenant of, any property owned by the City of London and under the control of this Committee is eligible to be Chairman or Deputy Chairman.

2. **Quorum**

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

3. **Membership 2014/15**

ALDERMEN

- 1 David Andrew Graves
- 2 Timothy Russell Hailes

COMMONERS

9	The Revd. Dr. Martin Dudley	Aldersgate
4	Joyce Carruthers Nash, O.B.E., Deputy	Aldersgate
2	Dhruv Patel	Aldgate
1	Michael Welbank, M.B.E., Deputy	Billingsgate
2	Thomas Charles Christopher Sleigh	Bishopsgate
9	William Harry Dove, M.B.E., J.P., Deputy	Bishopsgate
1	Emma Edhem	Castle Baynard
8	Catherine McGuinness, M.A., Deputy	Castle Baynard
2	Alastair Michael Moss, Deputy	Cheap
8	The Revd. Stephen Decatur Haines, M.A, Deputy	Cornhill
1	David John Bradshaw	Cripplegate
6	Gareth Wynford Moore	Cripplegate
1	Mark Raymond Peter Henry Delano Wheatley	Dowgate
4	Virginia Rounding	Farringdon Within
1	Ann Holmes	Farringdon Within
1	Emma Charlotte Louisa Price	Farringdon Without
2	Adam Fox McCloud Richardson	Farringdon Without
2	Judith Lindsay Pleasance	Langbourn
7	Elizabeth Rogula	Lime Street
5	Henry Llewellyn Michael Jones, Deputy	Portsoken
3	John Fletcher	Portsoken
8	Brian Desmond Francis Mooney, M.A.	Queenhithe
3	Marianne Bernadette Fredericks	Tower
9	William Barrie Fraser, O. B. E., Deputy	Vintry

Together with eight Members, to be appointed this day, in place of the eight Wards (Bassishaw, Bread Street, Bridge, Broad Street, Candlewick, Coleman Street, Cordwainer and Walbrook) not making appointments on this occasion.

4. Terms of Reference

- To be responsible for:-
- (a) the appointment of the Director of Community & Children's Services;
 - (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub committee, board or panel):-
 - Children's Services
 - Adults' Services
 - Education
 - Social Services
 - Social Housing (ie. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
 - public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
 - Sport/Leisure Activities
 - management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instrumentsand the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;
 - (c) making recommendations to the Court of Common Council regarding the constitutional arrangements for the Governing Bodies of the City of London Academies (including Governor appointments);
 - (d) oversight and monitoring of the City of London's sponsorship of its Academies;
 - (e) the management of The City of London Corporation Combined Education Charity (registered charity no. 312836);
 - (f) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
 - Housing Management and Almshouses Sub-Committee
 - Health & Social Care Scrutiny Sub-Committee
 - Safeguarding Sub-Committee

GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**
A Non-Ward Committee consisting of,
 - two Aldermen nominated by the Court of Aldermen
 - nine Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
 - the Right Honourable the Lord Mayor (ex-officio)
2. **Quorum**
The quorum consists of any three Members.
3. **Membership 2014/15**

ALDERMEN

- 1 Ian David Luder, B.Sc.(Econ.)
- 2 Professor Michael Raymond Mainelli

COMMONERS

- 7 (4) Simon D'Olier Duckworth, D.L.
- 4 (4) Dr Giles Robert Evelyn Shilson, Deputy
- 6 (3) Brian Nicholas Harris
- 10 (3) Tom Hoffman, LL.B.
- 13 (2) Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy
- 2 (2) Ian Christopher Norman Seaton

together with the ex-officio Member referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
 - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
 - (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
 - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

ESTABLISHMENT COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of,
 - one Alderman nominated by the Court of Aldermen
 - 15 Members elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
 - a representative of the Finance Committee
2. **Quorum**
The quorum consists of any four Members.
3. **Membership 2014/15**
ALDERMAN

2 Alan Colin Drake Yarrow

COMMONERS

21 (4) John Alfred Barker, O.B.E., Deputy
2 (2) Nigel Kenneth Challis, *for two years*
2 (2) Richard David Regan, Deputy, *for two years*
4 (4) Elizabeth Rogula
2 (2) Jeremy Paul Mayhew, M.A., M.B.A., *for three years*
28 (3) Joyce Carruthers Nash, O.B.E., Deputy
18 (3) Barbara Patricia Newman, C.B.E.
2 (2) William Harry Dove, M.B.E., J.P., Deputy
2 (2) Wendy Mead
6 (2) Sylvia Doreen Moys
4 (2) Angela Starling

together with the ex-officio Member referred to in paragraph 1 above and four Members to be appointed this day..

4. **Terms of Reference**
 - (a) The Establishment Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-
Conditions of employment;
Superannuation (apart from investments);
Workforce planning;
Wages, salaries structure, job evaluation and staff grading;
Organisation reviews;
Employee relations;
Joint consultation;
Learning and employee development;
Recruitment and selection;
Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;
Occupational health, safety and welfare;

NB. The exception to this rule is, whilst the support staff in the City of London Police come within the purview of this Committee, the uniformed Police come under the Police Committee.
 - (b) To approve:-
 - (i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.
 - (ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
 - (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
 - (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that manpower resources are deployed in an efficient and effective manner.

- (e) To make amendments to:-
 - (i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, superannuation, leave of absence, allowances, maternity provisions, and sick pay;
 - (ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, harassment, and appeals procedures, the learning and employee development scheme, motor car, and motorcycle assisted purchase scheme and the staff suggestion scheme.
- (f) To appoint seven members (including the representative of the Finance Committee):-
 - (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, AMICUS and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
 - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
 - (i) the learning and employee development policy, strategy and budget;
 - (ii) the Health and Safety and Occupational Health policies and strategies.
- (l) To be the service Committee for the following Departments:-
Town Clerk's
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
 - i) redundancies and early retirements
 - ii) Professional Fees and Annual Subscriptions
 - iii) Market Forces Supplements
 - iv) Long Service Awards
 - v) payment to an officer of an honorarium, gratuity or payment for extra services
 - vi) the extension of service of an officer who has reached retirement age or for an extension of sick leave of an officer whether on full or half pay
- (o) To be responsible for the monitoring and control of overtime, sickness absence, changes to staffing resources, equal opportunities, job evaluation and the termination of employment.

OPEN SPACES & CITY GARDENS COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of,
 - eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
 - the following ex-officio Members:-
 - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
 - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee
2. **Quorum**
The quorum consists of any five Members.
3. **Membership 2014/15**
 - 4 (4) Wendy Mead
 - 4 (4) Michael Welbank, M.B.E., Deputy
 - 4 (3) Alexander John Cameron Deane, Deputy
 - 2 (2) Jeremy Lewis Simons M.Sc., *for three years*
 - 2 (2) Robert Picton Seymour Howard, Deputy
 - 2 (2) Barbara Patricia Newman, C.B.E.

Together with the ex-officio Members referred to in paragraph 1 above and two Members to be appointed this day.

4. **Terms of Reference**
To be responsible for:-
 - Open Spaces**
 - (a) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (eg. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
 - (b) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);
 - City Open Spaces**
 - (c) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
 - (d) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
 - (e) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
 - (f) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.

WEST HAM PARK COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment; the membership to be the same as the Open Spaces & City Gardens Committee.
- plus the following:-
 - four representatives nominated by the Heirs-at-Law of the late John Gurney
 - one representative nominated by the Parish of West Ham
 - two representatives nominated by the London Borough of Newham

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2014/15**

- 4 (4) Wendy Mead
- 4 (4) Michael Welbank, M.B.E., Deputy
- 4 (3) Alexander John Cameron Deane, Deputy
- 2 (2) Jeremy Lewis Simons M.Sc., *for three years*
- 2 (2) Robert Picton Seymour Howard, Deputy
- 2 (2) Barbara Patricia Newman, C.B.E.

Together with the ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day and:-

Four representatives appointed by the heirs-at-law of the late John Gurney:-

- Catherine Bickmore
- Robert Cazenove (Heir-at-Law)
- Richard Gurney
- Justin Meath-Baker

One representative appointed by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- The Revd. Stennett Kirby

Two representatives appointed by the London Borough of Newham

- Councillor Joy Laguda, M.B.E.
- Councillor Bryan Collier, M.B.E.

4. **Terms of Reference**

To:-

- (a) have regard to the overall policy laid down by the Open Spaces & City Gardens Committee;
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of conveyance of the Park by John Gurney, Esq. to the City of London Corporation dated 20th July 1874 and in accordance with the Licence in Mortmain dated 22nd May 1874 and the management of a Nursery; and
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.

EPPING FOREST & COMMONS COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of,
- two Aldermen nominated by the Court of Aldermen
 - 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
 - the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
 - plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.

2. **Quorum**
The quorum consists of any five Members.
For the purpose of non-Epping Forest related business the quorum must consist of five Committee Members who must be Members of the Court of Common Council.

3. **Membership 2014/15**

ALDERMEN

- 7 Gordon Warwick Haines
2 Jeffrey Richard Evans

COMMONERS

- 4 (4) Virginia Rounding
2 (2) Ian Christopher Norman Seaton, *for two years*
4 (3) George Christopher Abrahams
11 (3) John Alfred Barker, O.B.E., Deputy
6 (2) Stanley Ginsburg J.P., Deputy
10 (2) Catherine McGuinness, M.A., Deputy

together with the ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day and:-

Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

- Mr. P. Adams
- Mr. M. Chapman
- Mr. R. Morris, O.B.E.
- Dr. J. Thomas

4. **Terms of Reference**

- (a) To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-
- (b) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
- (c) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-
Coulsdon and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown
West Wickham Common and Spring Park (registered charity no. 232988)
Ashted Common (registered charity no. 1051510)
Burnham Beeches and Stoke Common (registered charity no. 232987)
- (d) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-
Ashted Common Consultative Committee
Burnham Beeches Consultative Committee
Coulsdon Commons Consultative Committee
Epping Forest Centre Joint Consultative Committee
West Wickham Commons Consultative Committee

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE

1. **Constitution**

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
 - one after consultation with the London Borough of Barnet
 - one after consultation with the London Borough of Camden
 - one after consultation with the owners of the Kenwood lands
 - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

2. **Quorum**

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

3. **Membership 2014/15**

- 4 (4) The Revd. Dr. Martin Dudley
- 4 (4) Clare James, M.A.
- 2 (2) Thomas Charles Christopher Sleigh, *for two years*
- 6 (3) Barbara Patricia Newman, C.B.E.
- 4 (3) Virginia Rounding
- 3 (3) John Richard Owen-Ward, M.B.E., Deputy
- 13 (2) John Alfred Barker, O.B.E., Deputy
- 9 (2) Jeremy Lewis Simons MSc.
- 2 (2) John Stuart Penton Lumley, Professor

Together with the ex-officio Members referred to in paragraph 1 above, three Members to be appointed this day and the following representatives from outside organisations:-

Heath and Hampstead Society	-	Tony Ghilchik
English Heritage	-	Vacancy
Royal Society for the Protection of Birds	-	Martyn Foster
London Borough of Barnet	-	Councillor Melvin Cohen
London Borough of Camden	-	Councillor Sally Gimson
Ramblers' Association/Open Spaces Society	-	Maija Roberts

4. **Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

Hampstead Heath

- (a) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;
- (b) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

Highgate Wood & Queen's Park

- (c) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

Consultative Committees

- (d) appointing such Consultative Committees as are considered necessary for the better performance of its duties including a,
Hampstead Heath Consultative Committee
Highgate Wood Joint Consultative Committee
Queen's Park Joint Consultative Group

FREEDOM APPLICATIONS COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of:-

- two Aldermen nominated by the Court of Aldermen
- the following ex-officio Members:-
- the Chief Commoner
- the Chairman and a Deputy Chairman of the Policy & Resources Committee

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2014/15**

Sir David Howard, Bt., M.A., D.Sc., Alderman
Sir David Hugh Wootton, Alderman

together with the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To examine and report back on any applications for the Freedom referred to the Committee by the Court of Common Council.

BARBICAN RESIDENTIAL COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- 11 Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three Members nominated by each of the following Wards:-
 - Aldersgate
 - Cripplegate Within
 - Cripplegate Without
- the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)

The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

2. **Quorum**

The quorum consists of any four Members who are non-residents of the Barbican Estate.

3. **Membership 2014/15**

Non-Residents:-

- 4 (4) William Harry Dove, M.B.E., J.P., Deputy
- 3 (2) Jeremy Paul Mayhew, M.A., M.B.A., *for two years*
- 6 (4) Gareth Wynford Moore
- 6 (3) Michael Hudson
- 2 (2) Graham David Packham, *for three years*
- 2 (2) Philip John Woodhouse, *for three years*
- 2 (2) Alex Bain-Stewart M.Sc., J.P.
- 2 (2) Christopher Paul Boden

Residents:-

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of three Members

Aldersgate

Randall Keith Anderson
John Stuart Penton Lumley, Professor
Joyce Carruthers Nash, O.B.E., Deputy

Cripplegate (Within)

David John Bradshaw
Vivienne Littlechild
Angela Starling

Cripplegate (Without)

John Tomlinson, B.A., M.Sc., Deputy
Stephen Douglas Quilter, B.Sc.(Hons.)
Chris Punter

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, eg. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.

BARBICAN CENTRE BOARD

1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- five non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

There is a maximum continuous service limit of three terms of three years.

2. **Quorum**

The quorum consists of any five Members elected by the Court of Common Council.

3. **Membership 2014/15**

- 7 (3) Catherine McGuinness, M.A., Deputy
- 3 (3) Richard David Regan, Deputy
- 3 (3) Jeremy Lewis Simons M.Sc.
- 9 (2) Jeremy Paul Mayhew, M.A., M.B.A.
- 4 (2) John Tomlinson, B.A., M.Sc., Deputy

together with:-

Roly Keating)	Up to five non-Common Council Members appointed by the Committee
Sir Brian McMaster)	
Guy Nicholson)	
Keith Salway)	
Trevor Phillips)	

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the strategic direction, management, operation and maintenance of the Barbican Centre, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) the Centre's contribution to the City of London Corporation's key policy priority, 'Increasing the impact of the City's cultural and heritage offer on the life of London and the nation', viz: -
 - i) the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it; and
 - ii) the provision of access to arts and learning beyond the Centre;
- (d) the creation of enterprise and income-generating support for the Centre.

THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2014/15**

ALDERMEN

- 3 Alison Jane Gowman
- 2 Matthew Richardson

COMMONERS

- 8 (4) Kenneth Edwin Ayers, M.B.E., Deputy
- 2 (2) Marianne Bernadette Fredericks, *for two years*
- 4 (4) Jeremy Paul Mayhew, M.A., M.B.A.
- 2 (2) Stanley Ginsburg J.P., Deputy, *for three years*
- 11 (3) William Harry Dove, M.B.E., J.P. , Deputy
- 3 (3) Ian Christopher Norman Seaton
- 2 (2) Stuart John Fraser, C.B.E.
- 4 (2) Vivienne Littlechild J.P.
- 4 (2) Charles Edward Lord, O.B.E., J.P.

together with the ex-officio Member referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

- (a) To determine all applications for grants pursuant to the Cy Pres Scheme for the administration of the Charity known as the Bridge House Estates, made by the Charity Commissioners on 9 February 1995 and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes:-
- (i) in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and,
 - (ii) for other charitable purposes for the general benefit of the inhabitants of Greater London; other than grants above a sum of £500,000.
- (b) Subject to the terms of the Cy Pres Scheme and criteria as to the eligibility and treatment of applications specified from time to time by the Court of Common Council:-
- (i) to review the criteria referred to above and to make recommendations to the Court of Common Council for changes thereto;
 - (ii) to determine conditions and other requirements to be imposed in connection with grants that are approved;
 - (iii) in considering the application of surplus income in accordance with clause 2 of the said Scheme, the Trustee shall consult with such person, bodies corporate, local authorities, government departments and agencies, charities, voluntary organisations and other bodies as the Trustee may think appropriate from time to time; and,
 - (iv) to review, as necessary, the amounts, nature and spread of grants approved or refused, and the operation of administrative arrangements for the Scheme.
- c) To be involved in the process for the appointment of the Chief Grants Officer, as appropriate.

STANDARDS COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman appointed by the Court of Aldermen
- seven Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- four representatives (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation

None of the appointed shall serve on the Committee for more than two terms, a maximum of eight years in total.

N.B. Three independent persons are also appointed pursuant to the Localism Act 2011.

2. **Quorum**

The quorum consists of three Members, at least one of whom must be a non-Common Council Member.

3. **Membership 2014/15**

ALDERMAN

2 Julian Malins

COMMONERS

2 (2) Charles Edward Lord, O.B.E., J.P., *for two years*

2 (2) Nigel Kenneth Challis, *for three years*

2 (2) Oliver Arthur Wynlayne Lodge, T.D, B.Sc.

together with four non-Common Council Members:-

Judith Barnes (*appointed for a four year term expiring in December 2017*)

Felicity Lusk (*appointed for a four year term expiring in December 2017*)

Two vacancies

together with four Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct;
- (d) keeping under review and monitoring the Protocol on Member/Officer Relations;
- (e) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (f) dealing with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
 - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
 - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
 - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;
 - (iv) to determine any appeal from a Member or Co-opted Member in relation to a finding that they have breached the Code of Conduct and/or in relation to the sanction imposed; and
- (g) monitoring all complaints referred to it and to prepare an annual report on its activity for submission to the Court of Common Council.

LICENSING COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.

2. **Quorum**
The quorum consists of any five Members.

3. **Membership 2014/15**

- 10 (4) Alex Bain-Stewart M.Sc., J.P.
- 12 (4) Kevin Malcolm Everett, D.Sc.
- 4 (4) Sophie Anne Fernandes
- 4 (4) James Richard Tumbridge
- 10 (2) John Alfred Barker, O.B.E., Deputy, *for three years*
- 11 (3) The Revd. Dr. Martin Dudley
- 6 (3) Marianne Bernadette Fredericks
- 4 (2) Peter Gerard Dunphy
- 2 (2) Jamie Ingham Clark
- 12 (2) Charles Edward Lord, O.B.E., J.P.
- 12 (2) Chris Punter

Together with four Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the City of London Corporation's licensing functions under the following legislation:-
- (i) Licensing Act 2003:-
 - (ii) Gambling Act 2005:-
 - (iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-
 - (a) the licensing of sexual entertainment venues
 - (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
 - (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
 - (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.
- (b) The appointment of the Director of Markets and Consumer Protection (in consultation with the Port Health and Environmental Services Committee and the Markets Committee);
- (c) Making recommendations to the Court of Common Council regarding:-
- (i) the City Corporation's Statement of Licensing Policy; and
 - (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.

GUILDHALL IMPROVEMENT COMMITTEE

1. A Non-Ward Committee consisting of,
 - the Chairman and a Deputy Chairman of the Policy & Resources Committee
 - the Chairman and Deputy Chairman of the Finance Committee
 - the Chairman of the Planning & Transportation Committee or his/her representative
 - a representative of the Corporate Asset Sub-Committee
 - Sir Michael Snyder, Deputy

2. **Quorum**
The quorum consists of any three Members.

3. **Membership 2014/15**
The ex-officio Members referred to in paragraph 1 above, together with Deputy Sir Michael Snyder.

4. **Terms of Reference**
In respect of the project to refurbish the North Wing, West Wing, Old Library, Old Museum and Justice Rooms of the Guildhall Complex, to be responsible for:-
 - (i) overall direction;
 - (ii) review of progress;
 - (iii) decisions on significant option development and key policy choices.

HEALTH & WELLBEING BOARD

1. **Constitution**

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- a representative of the SaferCity Partnership Steering Group
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

2. **Quorum**

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

3. **Membership 2014/15**

- 2 (2) Gareth Wynford Moore, *for two years*
- 2 (2) Vivienne Littlechild J.P., *for three years*
- 2 (2) Joyce Carruthers Nash, O.B.E., Deputy

Together with the Members referred to in paragraph 1.

Co-opted Members

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

4. **Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
 - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
 - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

5. **Substitutes for Statutory Members**

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.